



अप्रमत्तं वेदव्यम्

# COTTON UNIVERSITY

Panbazar, Guwahati, Assam-781001

## APPLICATION FORM FOR REGISTRATION CERTIFICATE

**IMPORTANT INSTRUCTIONS:** 1. The following information is to be filled in by the applicant. Before you fill the form, you are advised to go through the instructions given overleaf. 2. Write all the particulars NEATLY in CAPITAL with BLACK Pen. 3. Do not fold/make any stray marks/mutilate the application, else it will be rejected.

Have you registered in any course as a student of Cotton University (erstwhile CCSU)? If Yes, please quote your Enrolment No \_\_\_\_\_

1. Name of the College/Institution/University where admitted \_\_\_\_\_  
2. Institution Code \_\_\_\_\_ 3. Degree Code \_\_\_\_\_ 4. Course Code \_\_\_\_\_

5. Sex: (M=Male,F=Female,O=Others) \_\_\_\_\_  
6. Category: GEN/OBC/MOBC/ST(P)/ST(H)/SC \_\_\_\_\_

7. Name of Student: (IN CAPITAL) As per HSLC Certificate  
\_\_\_\_\_

8. Father's Name: (IN CAPITAL)  
\_\_\_\_\_

9. Mother's Name: (IN CAPITAL)  
\_\_\_\_\_

Paste a recent  
passport size coloured  
photograph. Do not  
Staple

10. (a) Present Address of the student  
Vill/Town \_\_\_\_\_  
P.O. \_\_\_\_\_  
Dist. \_\_\_\_\_  
State \_\_\_\_\_  
PIN/ZIP \_\_\_\_\_  
Country \_\_\_\_\_

10. (b) Permanent Address of the Student  
Vill/Town \_\_\_\_\_  
P.O. \_\_\_\_\_  
Dist. \_\_\_\_\_  
State \_\_\_\_\_  
PIN/ZIP \_\_\_\_\_  
Country \_\_\_\_\_

11. Student's Contact No: \_\_\_\_\_ 12. Student's Email ID: \_\_\_\_\_  
13. Class in which admitted: \_\_\_\_\_ 14. Class Roll No/Enrolment No: \_\_\_\_\_  
15. Date of Admission: \_\_\_\_\_ 16. Academic Session: \_\_\_\_\_  
17. Core Subject: \_\_\_\_\_ 18. Elective Subjects (if any) \_\_\_\_\_  
19. Date of Birth: \_\_\_\_\_

20. Examination Passed	Board/University	Year of Passing	CGPA/Percentage	Institution
HSLC or Equivalent				
HS or Equivalent				
Bachelors Degree				
Masters Degree				
Others.....				

21. Registration Fee (Rs)	Transaction ID (attach a photocopy)	Date of Payment	Remarks

### STUDENT'S DECLARATION

I do hereby declare that the above mentioned information are true to the best of my knowledge and belief. In case any information is found to be false, I shall be liable to any action the University deems fit and proper.

Date: ..... Full Signature of the student

### RECOMMENDATION OF THE HEAD OF DEPARTMENT

The particulars of the student has been verified and found in order and the student may be registered as a student under Cotton University and Registration Certificate may be issued.

Date: ..... Signature with Seal

### FOR OFFICE USE

Particulars checked & found to be in order

Verified by

Registration allowed and Registration Certificate be issued

Dealing Assistant  
Certificate Branch

Superintendent

Registrar

### INSTRUCTIONS

1. This Registration Form must be complete in all respects and should be enclosed with proper documents.
2. This Registration Form must have the recommendation of the Head of Department.
3. The complete Registration Form must be submitted to the University Office within the specified period.
4. Documents to be enclosed:-
  - (a) Copy of Last Mark sheet of the qualifying examination.
  - (b) Copy of Admission Fee Receipt.
  - (c) Original Migration Certificate from the previous Board/University. *[This is applicable for students who are migrating from Universities other than Cotton University (erstwhile CCSU) and boards other than AHSEC/SEBA].*
5. In case of any correction, complaint should be lodged within 6 months from the date of receipt of Registration Certificate.
6. Choose Relevant Code for Column 3 & 4 from the list below.

SL NO	COURSE NAME	DEGREE CODE	COURSE CODE
1	Bachelor of Arts	BA	31
2	Bachelor of Science	BSC	32
3	Bachelor of Computer Applications	BCA	33
4	Bachelor of Science in Biotechnology	BSC (Biotech)	34
5	Master of Arts	MA	61
6	Master of Science	MSC	62
7	Master of Computer Applications	MCA	65
8	Post Graduate Diploma	PGD	64
9	Doctor of Philosophy	PhD	91
10	Advanced Diploma in Mass Communication and Journalism	MCJ	64
11	Certificate Course in Video Production and Editing	VPE	04
12	Certificate Course in Sound Recording and Reproduction	SRR	04
13	Certificate Course in French	FRA	04
14	Advanced Certificate Course in French	FRB	04
15	Certificate Course in German	GRA	04